

JDI CENTRAL

Platform Privacy Policy

Effective Date: 01 January, 2025

This Privacy Policy describes how JDI Central ("we," "us," or "our") collects, uses, and shares your personal information when you use our website and services (collectively, the "Platform"). JDI Central is a platform designed to connect freelancers with employers seeking their services.

1. Information We Collect

We collect various types of information from and about users of our Platform, including:

- **Information You Provide to Us Directly**

- **Account Registration:** When you create an account, we may collect your name, email address, password, and contact information.
- **Profile Information (Freelancers):** If you are a Freelancer, you may provide details such as your professional skills, experience, portfolio, rates, availability, payment information (e.g., bank account details for payouts), and a profile picture.
- **Profile Information (Employer):** If you are an Employer, you may provide information about your company, projects, budget, and payment information (e.g., credit card details for service payments).
- **Communications:** When you communicate with us or other users through the Platform (e.g., messages, comments, reviews), we collect the content of those communications.
- **Customer Support:** If you contact our customer support, we may collect information related to your inquiry.
- **Surveys and Promotions:** If you participate in surveys or promotions, we may collect information you provide.

- **Information We Collect Automatically**

- **Usage Information:** We collect information about your activity on the Platform, such as the pages you visit, the features you use, the services you browse or offer, and the time, date, and duration of your activity.
- **Device Information:** We may collect information about the device you use to access the Platform, including your IP address, browser type, operating system, unique device identifiers, and mobile network information.

- **Location Information:** With your consent, we may collect precise location information from your device.
- **Cookies and Tracking Technologies:** We use cookies, web beacons, and similar technologies to collect information about your Browse activities, preferences, and interactions with the Platform. You can manage your cookie preferences through your browser settings.
- **Information from Third Parties**
 - **Social Media:** If you choose to link your JDI Central account with a social media account, we may collect information from that social media platform in accordance with your privacy settings on that platform.
 - **Payment Processors:** When you make or receive payments through the Platform, our third-party payment processors will collect your payment information. We do not directly store your full payment card details on our servers.
 - **Publicly Available Information:** We may collect information about you from publicly available sources to verify your identity or enhance your profile.

2. How We Use Your Information

We use the information we collect for various purposes, including

- **To Provide and Improve the Platform**
 - To operate, maintain, and provide the features and functionality of the Platform.
 - To connect freelancers with employers and facilitate service transactions.
 - To process payments and payouts.
 - To personalize your experience on the Platform (e.g., recommending relevant services or freelancers).
 - To understand and analyze how you use the Platform and improve its features and performance.
 - To develop new products, services, features, and functionalities.
- **To Communicate with You**
 - To send you transactional emails (e.g., account verification, password reset, service updates, payment confirmations).
 - To send you marketing and promotional communications (with your consent, where required).

- To respond to your comments, questions, and requests, and provide customer support.
- **For Security and Safety**
 - To detect, prevent, and address fraud, security breaches, and other harmful activities.
 - To enforce our Terms of Service and other policies.
 - To protect the rights, property, or safety of JDI Central, our users, or the public.
- **For Legal and Compliance Purposes**
 - To comply with applicable laws of Singapore, regulations, legal processes, and governmental requests.
 - To resolve disputes.

3. How We Share Your Information

We may share your information with third parties in the following circumstances

- **With Other Users**
 - **Freelancers and Employers:** When you engage in a transaction on the Platform, relevant information (e.g., freelancer profile, employer project details, communication history) will be shared between the freelancer and the employer to facilitate the service.
 - **Public Profiles:** Certain information from your profile (e.g., your name, skills, reviews) may be publicly visible to other users and visitors to the Platform.
- **With Service Providers:** We may share your information with third-party vendors, consultants, and other service providers who perform services on our behalf, such as:
 - Payment processing.
 - Hosting and data storage.
 - Analytics.
 - Customer support.
 - Marketing and advertising.
 - Security and fraud prevention.
- **For Legal Reasons:** We may disclose your information if required to do so by law of Singapore or in the good faith belief that such action is necessary to:

- Comply with a legal obligation.
- Protect and defend the rights or property of JDI Central.
- Act in urgent circumstances to protect the personal safety of users of the Platform or the public.
- Protect against legal liability.
- **Business Transfers:** In connection with, or during negotiations of, any merger, sale of company assets, financing, or acquisition of all or a portion of our business by another company.
- **With Your Consent:** We may share your information with third parties when we have your explicit consent to do so.
- **Aggregated or Anonymized Data:** We may share aggregated or anonymized data (which cannot be used to identify you) with third parties for various purposes, including analytics, research, and marketing.

4. Your Choices and Rights

You have certain choices and rights regarding your personal information

- **Access and Update Your Information:** You can access and update most of your profile information directly through your account settings on the Platform.
- **Account Deactivation/Deletion:** You can typically deactivate or delete your account through your account settings. Upon deactivation/deletion, we may retain certain information as required by law or for legitimate business purposes (e.g., dispute resolution, fraud prevention).
- **Communications Preferences:** You can opt out of receiving marketing and promotional emails from us by following the unsubscribe instructions in those emails or by adjusting your notification settings in your account. You cannot opt out of receiving essential transactional emails related to your account or services.
- **Cookies:** Most web browsers are set to accept cookies by default. You can usually modify your browser settings to decline cookies or alert you when cookies are being sent. Please note that if you disable cookies, some features of the Platform may not function properly.
- **Data Rights (e.g., GDPR/CCPA):** Depending on your location and applicable laws, you may have additional rights, such as the right to:
 - Request a copy of your personal data.
 - Request correction of inaccurate personal data.

- Request erasure of your personal data.
- Object to the processing of your personal data.
- Request restriction of processing your personal data.
- Request data portability.
- Withdraw your consent at any time (where processing is based on consent).

To exercise any of these rights, please contact us using the contact information provided below. We will respond to your request in accordance with applicable law.

5. Data Security

We implement reasonable technical and organizational measures designed to protect your personal information from unauthorized access, use, alteration, and disclosure. However, no method of transmission over the internet or electronic storage is 100% secure. Therefore, we cannot guarantee absolute security.

6. Data Retention

We retain your personal information for as long as necessary to fulfill the purposes for which it was collected, including for the purposes of satisfying any legal, accounting, or reporting requirements.

7. Third-Party Links

The Platform may contain links to third-party websites or services that are not owned or controlled by JDI Central. This Privacy Policy does not apply to those third-party sites or services. We encourage you to review the privacy policies of any third-party sites or services you visit.

8. Children's Privacy

JDI Central is not intended for individuals under the age of [e.g., 18]. We do not knowingly collect personal information from children under [e.g., 18]. If you are a parent or guardian and believe that your child has provided us with personal information, please contact us, and we will take steps to delete such information.

9. International Data Transfers

Your information may be transferred to, and maintained on, computers located outside of your state, province, country, or other governmental jurisdiction where the data protection laws may differ from those of your jurisdiction. If you are located outside [Your Operating Country], please note that we may transfer the data, including Personal Data, to [Your Operating Country] and process it there. By using the Platform, you consent to such transfer.

10. Changes to This Privacy Policy

We may update this Privacy Policy from time to time to reflect changes in our practices or for other operational, legal, or regulatory reasons. We will notify you of any material changes by posting the new Privacy Policy on this page and updating the "Effective Date" at the top. We encourage you to review this Privacy Policy periodically.

11. Contact Us

If you have any questions about this Privacy Policy or our data practices, please contact us at contact@jdicentral.com